



BEDFORD
FREE SCHOOL
SERVING BEDFORD & KEMPSTON

JOB DESCRIPTION

Job Title: Maths Teacher

Reports To: Head of Maths

Direct Reports: None

Overall Responsibilities:

- To create and deliver challenging programmes of study in mathematics
- To ensure that teaching and learning is supported by the most robust research and evidence
- To work as part of a teaching team and, where appropriate, help develop other teaching staff
- To maintain and further develop curriculum and subject specialism(s) and champion the implementation of the school's Teaching and Learning Policy
- To be a designated form tutor and the key home-school link for students.

Main Duties:

Teaching and learning

1. To teach effectively across a range of provision ensuring students and achieve excellent outcomes
2. To regularly assess and review individual students' progress and achievement and to communicate effectively with parents/carers in line with school procedures
3. To work with the head of maths to develop, implement and monitor effective schemes of work, course delivery, assessments, student surveys and student data in line with school policy
4. To ensure that teaching and learning is evaluated and action plans produced and implemented to promote best practice and ensure excellent student achievement
5. To work with other teachers and staff to identify, develop and deliver staff training
6. To remain up to date with national trends in education and in mathematics and implement developments in curriculum design and delivery to reflect these
7. Where appropriate, to mentor staff new to teaching, staff undertaking teacher training programmes and other staff as appropriate
8. To develop and maintain a learning environment in line with the school's values
9. To deliver enrichment programmes

Data

10. To target and monitor individual student progress and use data proactively to identify and drive individual and group improvement to maximise achievement

11. To propose development actions based on data to the Senior Leadership Team

Safeguarding

12. To be responsible for promoting and safeguarding the welfare of students and for raising any concerns in line with School procedures.

Equality and Diversity

13. To be responsible for promoting equality and diversity in line with School policies and procedures.

Health and Safety

14. To be responsible for following health and safety requirements in line with School policies and procedures.

Training and development

15. To participate proactively in training and development including qualification development required in the job role.

Other responsibilities

16. To undertake as required other duties and responsibilities relevant to the job as directed by the Principal.

November 2017

PERSON SPECIFICATION

Job Title: Teacher

	Essential	Desirable
Qualifications/ Training	<ul style="list-style-type: none"> <input type="checkbox"/> First Degree <input type="checkbox"/> Qualified Teacher status <input type="checkbox"/> GCSE Maths and English (Grade A-C) or equivalent 	<ul style="list-style-type: none"> <input type="checkbox"/> Evidence of recent continuing professional development, including safeguarding training <input type="checkbox"/> Equality and Diversity training <input type="checkbox"/> Mathematics degree at 2:1 or higher <input type="checkbox"/> Masters degree <input type="checkbox"/> Lesson observation training in line with OFSTED standards
Knowledge / Experience	<ul style="list-style-type: none"> <input type="checkbox"/> Successful recent experience as a teacher at KS3 and/or KS4, with a track record of achieving successful outcomes for students of all abilities <input type="checkbox"/> Ambitious for the amount of mathematical knowledge pupils will have at age 16 <input type="checkbox"/> An understanding of the principles of assessment <input type="checkbox"/> Experience of collecting and analysing student data to set, monitor and achieve student performance targets <input type="checkbox"/> Experience of successfully supporting students as a form tutor or in a pastoral role <input type="checkbox"/> Experience of working constructively to achieve team objectives and deadlines <input type="checkbox"/> Experience of peer observation processes <input type="checkbox"/> Through knowledge of current subject specialism developments in the National Curriculum 	<ul style="list-style-type: none"> <input type="checkbox"/> Experience of creating and delivering engaging and challenging Programmes of Study <input type="checkbox"/> Experience of delivering teacher training or mentoring <input type="checkbox"/> Experience of identifying and delivering effective staff development to colleagues

Skills / Abilities	<ul style="list-style-type: none"> <input type="checkbox"/> Ability to consistently provide a high quality, welcoming and supportive learning experience for all students <input type="checkbox"/> Ability to work effectively with people from diverse backgrounds <input type="checkbox"/> Ability to make a positive contribution to the team, valuing and respecting others' expertise and contribution <input type="checkbox"/> Ability to work in line with Bedford Free School's values of <ul style="list-style-type: none"> - respect - honesty - high expectations <input type="checkbox"/> Confident IT user 	
Special Requirements	<ul style="list-style-type: none"> <input type="checkbox"/> Responsibility for promoting and safeguarding the welfare of children, young people and vulnerable adults and for raising any concerns <input type="checkbox"/> Ability to form and maintain appropriate relationships and personal boundaries with children, young people and vulnerable adults <input type="checkbox"/> Willingness to continuously update skills and knowledge <input type="checkbox"/> Emotional resilience and a flexible approach accommodating changing priorities and working patterns <input type="checkbox"/> Awareness of health and safety requirements relevant to the job 	