

PDO/ELO

8<sup>th</sup> May 2017

Dear Parents/Carers,

I am writing to confirm the details for the GCSE examinations both before, and after half term. The first practical exams in PE and Art have been extremely smooth and we have been impressed with the effort and performance of the students involved. Written examinations begin on Monday, 15<sup>th</sup> May and the main things to know are below.

As you will be aware, we now have our own examination hall on site, so for the first time our students will take their GCSE exams in these brand new surroundings.

In order to start exams on time **all students need to be in school ready to be registered 30 minutes prior to the published start time.** Morning exams start at 9am and afternoon ones at 1.45pm. They will line up in the cage as usual, be registered and then we will escort them to the hall. All students will be in school as usual until half term and will attend **all lessons** between exams.

After half term students will continue to attend all lessons (including Morning Meeting and Prep) until the end of Thursday, 8<sup>th</sup> June. After this date they only need to attend lessons **for subjects that they still have exams to take.** Once students have completed all exams and other work (if applicable) for a subject, they do not need to attend those lessons. They may choose to use this time to study at home, but there will be supervised study rooms available in school during lessons 1-6 for students who would prefer to revise here. **Full school uniform will be required for those taking this option.** Please note that after 8<sup>th</sup> June, the school day will finish for Year 11 at 3.20pm with no Prep in the afternoon and Year 11 students will need to leave the school site unless in an exam.

As this arrangement means students will be coming and going from school there will be a Year 11 signing in/out book at reception; it is essential that students use this so we know who is in school for obvious safety reasons. All our usual expectations around punctuality will apply and students will not be able to bring unsuitable food/drink into school from town.

In order to support your child please ensure they have all the equipment they require for exams including a bottle of water and clear pencil case. Please also ensure that students need to be in full school uniform for all exams – **they will not be allowed to enter the exam hall if they are not in correct BFS uniform and school shoes; they will be sent home to change which may cause them to miss all or some of that examination.**

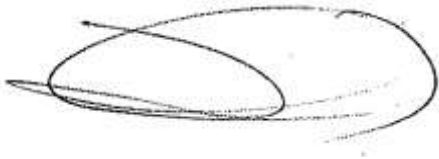
During half term there are some revision sessions planned, the timetable is overleaf.

If you have any questions, please do not hesitate to contact me.

...//



Yours faithfully,



Mr Paul Donald  
Deputy Principal (Academic)

**Half Term Revision Sessions**

Monday, 29 <sup>th</sup> May	Tuesday, 30 <sup>th</sup> May	Wednesday	Thursday	Friday
Bank Holiday – School Closed	Science(all students) 9am-3pm	School Closed	English 9am-1pm	Maths 9am-12pm
Students will need to arrive to all sessions with all equipment and required revision materials. At lunchtime students will need to leave the school site. Uniform is not required.				History 1pm-4pm